



# COMMISSION REGULAR MEETING AGENDA

March 9, 2021

**DRAFT PRELIMINARY AGENDA**

To be held in virtually via MS Teams in accordance with the Governor's 'Safe Start' order and Proclamation 20-28. You may view the full meeting live at [meetings.portseattle.org](https://meetings.portseattle.org). To listen live, call in at +1 (425) 660-9954 and **code**

## ORDER OF BUSINESS

10:30 a.m.

1. CALL TO ORDER

2. EXECUTIVE SESSION – *if necessary, pursuant to RCW 42.30.110 (executive sessions are not open to the public)*

### ► 12:00 noon – PUBLIC SESSION

Reconvene or Call to Order and Pledge of Allegiance

3. APPROVAL OF THE AGENDA (*at this time, commissioners may reorder, add, or remove items from the agenda*)

4. SPECIAL ORDERS OF THE DAY

5. EXECUTIVE DIRECTOR'S REPORT

6. COMMITTEE REPORTS

7. PUBLIC COMMENT – *procedures available online at <https://www.portseattle.org/page/public-comment-port-commission-meetings>*

**PLEASE NOTE: DUE TO THE GOVERNOR'S 'SAFE START' ORDER** there will be no physical location for this meeting and the

**PORT WILL NOT ACCEPT** in-person, verbal comments during the regular meeting of March 9, 2021. Alternatively, during the regular order of business, those wishing to provide public comment will have the opportunity to:

**1) Deliver public comment via email:** All written comments received by email to [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) will be distributed to commissioners and attached to the approved minutes.

**2) Deliver public comment via phone or Microsoft Teams conference:** To take advantage of this option, please email [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org) with your name and the topic you wish to speak to by 9:00 a.m. PT on Tuesday, March 9, 2021. You will then be provided with instructions and a link to join the Teams meeting.

**This process will be in place until further notice. For additional information,** contact [commission-public-records@portseattle.org](mailto:commission-public-records@portseattle.org).

8. CONSENT AGENDA (*consent agenda items are adopted by one motion without discussion*)

8a. Approval of the minutes of the Regular meeting of February 23, 2021 and the Special Meeting of February 23, 2021. (no enclosure)

8b. Approval of the Claims and Obligations for the Period \_\_\_\_\_ through \_\_\_\_\_, 2021, Including Accounts Payable Check Nos. \_\_\_\_\_ - \_\_\_\_\_ in the Amount of \$ \_\_\_\_\_; Accounts Payable ACH Nos. \_\_\_\_\_ - \_\_\_\_\_ in the Amount of \$ \_\_\_\_\_; Accounts Payable Wire Transfer Nos. \_\_\_\_\_ - \_\_\_\_\_ in the Amount of \$ \_\_\_\_\_, Payroll Check Nos. \_\_\_\_\_ - \_\_\_\_\_ in the Amount of \$ \_\_\_\_\_; and Payroll ACH Nos. \_\_\_\_\_ - \_\_\_\_\_ in the Amount of \$ \_\_\_\_\_ for a Fund Total of \$ \_\_\_\_\_. (memo enclosed)

- 8c. Request Commission authorization for the Executive Director to execute a contract for AT&T Cellular Services in an amount not to exceed \$10,000,000 for a term of up to ten years. **(memo enclosed)**
  
- 8d. Request commission authorization for the Executive Director, or his designee, to take all necessary steps to dispose of surplus personal property –, a 2012 Airfield sweeper, a 2014 Airfield sweeper, and a 2015 Lift Truck at the Seattle-Tacoma International Airport, in accordance with the General Delegation of Authority and Port Policy AC-13. **(memo and presentation enclosed)**
  
- 8e. Request Commission authorization for the Executive Director to execute up to three contracts for two-year periods with three one-year options with temporary staffing agencies. This is in support of administrative services and non-technical project assistance for all departments throughout the Port of Seattle. The estimated sum of the usage against contract(s) will not exceed \$2,000,000 expiring five years from execution. **(memo enclosed)**
  
- 8f. Request Commission authorization for the Executive Director to increase funding for the Interim Westside Fire Station project, at Seattle-Tacoma International Airport, by \$609,000 for a new total project total authorization in the amount of \$9,788,000 (CIP # C800876). **(memo and presentation enclosed)**

## 9. UNFINISHED BUSINESS

## 10. NEW BUSINESS

## 11. PRESENTATIONS AND STAFF REPORTS

- 11a. Youth Internship Programs Update **(memo and presentation enclosed)**
  
- 11b. SEA Stakeholder Advisory Round Table (StART) 2020 Annual Report **(memo, 2020 StART Federal Policy Advocacy Plan, 2020 accomplishments and results, aviation noise action agenda, StART operating procedures, membership list, final 2020 annual report, and presentation enclosed)**
  
- 11c. 2020 Financial Performance Briefing **(memo, financial and performance report, and presentation enclosed)**

## 12. QUESTIONS on REFERRAL to COMMITTEE and CLOSING COMMENTS

## 13. ADJOURNMENT